

# Serving You Better - It's The Law

## ID REQUIREMENTS

### Buying Foreign Money ?

- £ 3,000 to £ 5,000 - Category 01
- £ 5,000 to £10,000 - Category 01 / 02
- £ 10,000 Above - Category 01/02/03

### Send Money Abroad ?

- £ 700 to £ 10,000 - Category 01/02
- £ 10,000 Above - Category 01/02/03

### ID Proof - Category 01

- Current EEA\*signed passport
- EEA\* ID Card with photo
- EEA\* Residence Permit issued by Home Office
- Northern Ireland Voters Card with photo
- Full UK Driving Licence(**Photo card new style**)
- Full Photo Card Driving Licence Northern Ireland.
- Inland Revenue Notification Entitlement to Tax Credits less than 12 months old
- Construction Industry Tax Exemption Certificate with photo.
- UK Armed Forces ID card

### Source of Funds Proof for £10,000 & Above - Category 03

- Ex.** Withdrawal Receipt from the Bank  
Bank Statement  
Property Sale documents  
Car sale documents  
Any other document that shows where funds originating from.

### Address Proof – Category 02

- Full UK Driving Licence (**old style**)
- Bank/Building Society Statement less than three months old (**Internet statements are not acceptable**).
- Full or Provisional Photo Card Driving Licence Including Northern Ireland (**Cannot be used if it has already been used for ID**)
- Benefit Book
- Original Benefit Notification Letter less than 12 months old
- Inland Revenue Notification (Coding / Assessment / Statement / Correspondence) less than 12 months old
- Utility bill – gas / electricity / phone (**not mobile, satellite TV or home shopping**) less than three months old
- Council Tax Bill / Card less than 12 months old
- Credit Card Statement less than three months old
- Mortgage Statement less than 12 months old
- Local Council Rent Card or Tenancy Agreement less than 12 months old

## In accordance with Anti Money Laundering Regulations 2007

- **Customer will be required to produce one document from each category as shown above based on the sterling value of the relevant transaction being carried out.**
- **In addition, customers will also be requested to duly fill and sign the large transaction form which will be provided at the counter.**
- Currency Exchange Corporation Ltd, records and maintains certain information about the customer's personal and financial circumstances. This data will be held in hard copy and/or electronic form in accordance with the Data Protection Act 1998.
- Customers may be asked to provide further information relating to their transaction irrespective of the amount if we suspect Money Laundering or Terrorist Financing.
- Currency Exchange Corporation Ltd, reserves the right at all times to refuse to process any Currency and/or Travelers Cheques order or Money Transfers at any stage.



Money Laundering Registration No. 12112819  
Compliance Department – January 2009  
In accordance with Anti Money Laundering Regulations 2007



SOCA